

UP to the Sweet Side of Michigan FCCLA

New and Updated Item Summary in the 2016-17 Michigan Link

Please note that the items listed here are a summary of the major changes to this year's Michigan FCCLA Link. Several other areas that are not listed here have been updated and clarified. Please read the entire Link for complete information.

1. The Fall Leadership Conference will be held Tuesday, November 1, 2016 at the Lansing Center in Lansing, Michigan. Refer to pages 25-26 for more information.
2. The Michigan FCCLA dress code has been changed to more closely align with the national FCCLA dress code guidelines. See page 6 for more information.
3. The Michigan FCCLA State Leadership Conference will be held on March 22-24, 2017 at the Valley Plaza Resort in Midland, Michigan. Refer to pages 29-38 for more information.
4. Michigan FCCLA's state only event, Toys that Teach has been updated. The instructions have been clarified and separate rubrics have been created for a toy and a storybook. Thank you to Karen Sobeske from Branch Area Careers Center for her assistance. Refer to pages 58-63 for the event information.
5. Students that have earned the Power of One recognition need to be submitted online through the FCCLA Affiliation System by March 1, 2017 in order to be recognized by both Michigan FCCLA and National FCCLA. Completed applications ALSO need to be submitted to the Michigan FCCLA office by March 1, 2017.
6. The Michigan FCCLA State Officers want to encourage chapters to increase their membership and participation with Michigan FCCLA! The chapter with the most points by March 1, 2017 will win reserved seating at the State Leadership Conference and an ice cream social with the State Executive Council. Refer to page 29 for more information.
7. National FCCLA will be updating the STAR Events Guideline for the 2016-2017 school year. **The new STAR Events Manual will be available FREE OF CHARGE on the National FCCLA Website** late September/early October. ***Please make sure you use the updated manual when planning for competition!***

2016-2017 Michigan Link

Table of Contents

General Information (Yellow)

| | |
|--|-------|
| Calendar of Events..... | 1-2 |
| State Executive Council..... | 3 |
| Membership Guidelines | 4 |
| Membership Recognition Programs | 5 |
| Dress Code..... | 6 |
| Sponsorship Program | 7-8 |
| Pledge Form..... | 9 |
| FCSEM/Michigan FCCLA Scholarship..... | 10 |
| FCCLA / FHA-HERO Alumni Membership Form..... | 11 |
| State Community Service Activity | 12 |
| Power of One Program | 13 |
| Five Star Chapter Award | 14 |
| Adviser Recognition Program..... | 15 |
| Outstanding Service Award Programs | 16 |
| State Officer Candidate Information..... | 17-18 |

Conferences (Pink)

| | |
|---|-------|
| Code of Conduct & Medical Treatment Authorization | 19-21 |
| Adviser Code of Ethics | 22-23 |
| New Adviser In-service..... | 24 |
| Fall Leadership Conference..... | 25-26 |
| National Cluster Meetings..... | 27 |
| Sports & Entertainment Marketing Workshop..... | 28 |
| State Leadership Conference | 29-36 |
| State Leadership Conference Door Sign Contest | 37 |
| State Leadership Conference Evaluator Recommendation..... | 38 |

State Events (White)

| | |
|--|-------|
| State STAR Events General Guidelines | 39 |
| Community Service Challenge..... | 40-42 |
| Creative Teaching | 43-47 |
| FCCLA Scrapbook..... | 48-50 |
| Healthy Lifestyle Challenge..... | 51-53 |
| Project Exhibit..... | 54-57 |
| Toys That Teach..... | 58-63 |

STAR Events (Green)

| | |
|---|-------|
| Michigan Policies for National STAR Events | 64-65 |
| National STAR Events Tips & Advice | 66 |
| National STAR Events Qualifiers Information | 67 |

*All forms are
available online at
www.mifccla.org*

2016-2017 Michigan Link

Calendar of Events

Note: All deadlines are when materials are to be received, not postmarked.

- September 28-Oct 2 Capitol Leadership Meeting, *Washington D.C.*
- September 29 **Deadline:** New Adviser In-service Registration
- October 5 New Adviser In-service, *Eastern Michigan University*
- October 7 **Early Registration Deadline:** Fall Leadership Conference
- October 21 **Deadline: Items due to Michigan FCCLA**
 - Fall Leadership Conference Registration *No registrations will be accepted after this date*
 - Fall Leadership Conference Payment Deadline *Late fees will be assessed after this date*
- November 1 Fall Leadership Conference, *Lansing Center*
- November 17 **Deadline:** Sports & Entertainment Workshop Registration due to the Palace of Auburn Hills
- November 4-6 National Cluster Meeting, *Denver, Colorado*
- November 18-20 National Cluster Meeting, *Orlando, Florida*
- November 30 **Deadline: Items Due to National Headquarters**
 - Affiliations must be submitted through the FCCLA Affiliation System to receive the \$10.00 state rate. *Beginning December 1, state dues are \$20.00*
 - Affiliations must be submitted through the FCCLA Affiliation System for chapter to be eligible for complimentary Michigan State Conference registration for 20% membership increase (*see page 4 for more information*)
- December 6 Sports & Entertainment Marketing Workshop, *Palace of Auburn Hills*

Don't miss FCCLA Week!

*Promote your FCCLA chapter in your school and community
the week of February 12-18, 2017*

2016-2017 Calendar of Events *(continued)*

| | |
|----------------|---|
| February | CTE Month |
| February 1 | Deadline: Items due to Michigan FCCLA <ul style="list-style-type: none">• State/National Officer applications due to Michigan FCCLA• Master Adviser and Adviser Mentor Applications due to Michigan FCCLA• Outstanding Administrator Award nomination due to Michigan FCCLA• Alumni Achievement Award applications due to Michigan FCCLA Deadline: Items due to National FCCLA <ul style="list-style-type: none">• Students must be affiliated and paid through the FCCLA Affiliation System for chapter to be eligible for Michigan Gimme 5! membership recognition |
| February 12-18 | FCCLA Week |
| February 23 | Deadline: Items due to Michigan FCCLA <ul style="list-style-type: none">• State Leadership Conference Registration due to Michigan FCCLA• State Leadership Conference Payment due to Michigan FCCLA Deadline: Item due to Valley Plaza Resort <ul style="list-style-type: none">• State Leadership Conference Housing Form due to Valley Plaza Resort• State Leadership Conference Payment due to Valley Plaza Resort |
| February 24 | Deadline: Item due to FCSEM <ul style="list-style-type: none">• FCSEM/FCCLA Scholarship application due to FCSEM representative |
| March 1 | Deadline: Items due to Michigan FCCLA <ul style="list-style-type: none">• Power of One applications due to Michigan FCCLA• Five Star Chapter Award Applications due to Michigan FCCLA• State Community Service Activity applications due to Michigan FCCLA Deadline: Items due to National FCCLA <ul style="list-style-type: none">• Power of One student names due through the FCCLA Affiliation System• Scholarship applications due to National FCCLA• Dues must be received by National FCCLA for participants to be eligible to compete in STAR Events and Power of One at the State Leadership Conference |
| March 22-24 | State Leadership Conference, <i>Valley Plaza Resort, Midland</i> |
| April 1 | Honorary Membership Applications due to the national FCCLA office |
| May 1 | Deadline: National Leadership Conference registration due for early prices |
| May 15 | Deadline: Hotel Registration & Deposit Due for National Leadership Conference |
| June 15 | Deadline: National Leadership Conference final payment due to National FCCLA |
| July 2-6 | National Leadership Conference, <i>Nashville, Tennessee</i> |



2016-2017 State Executive Council

Thomas Ankley

State President
tankley@mifccla.org

Adviser: Lisa Boulding
Kalamazoo Central High School
bouldinglm@kalamazoo.k12.mi.us

Casey Hulbert

Vice President of Community Service
chulbert@mifccla.org

Adviser: Cynthia Salfate
Byron Area Schools
salfate@durand.k12.mi.us

Megan Norton

First Vice President
mnorton@mifccla.org

Adviser: Karen Sobeske
Branch Area Careers Center
sobeskek@branch-isd.org

Cheyenne Harris

Vice President of Membership
charris@mifccla.org

Adviser: Lisa Willerick
Romulus High School
willeril@romulus.k12.mi.us

Gracen Yates

Vice President of Programs
gyates@mifccla.org

Adviser: Mary Mestelle
Branch Area Careers Center
mestellm@branch-isd.org

William Wright

Vice President of Competitive Events
wwright@mifccla.org

Adviser: Lisa Boulding
Kalamazoo Central High School
bouldinglm@kalamazoo.k12.mi.us

Membership Guidelines

1. Membership Dues are \$19.00 per member if affiliated online by November 30. Cost breakdown is \$9.00 for national dues, and \$10.00 for state dues. The state dues include accident insurance for each member. Each student must pay both the state and national dues.
2. On December 1, the membership dues increase to \$29.00 per member. Cost breakdown is \$9.00 for national dues, and \$20.00 for state dues.
3. Each school will affiliate online <https://affiliation.registermychapter.com/fccla#> through the FCCLA Portal.
4. Dues must be received by National FCCLA by February 1 for the chapter to be eligible for the Michigan Gimme 5! Award program.
5. Dues must be received by National FCCLA by March 1 for students to participate in the State Leadership Conference, all STAR Events, and the Power of One program.
- 6. All chapters must have at least twelve (12) student members (both state and national).**
7. National FCCLA will provide printable membership cards through the FCCLA Affiliation System.
8. An invoice will be generated after members are affiliated through the FCCLA Affiliation System. This invoice should be remitted for payment to your school bookkeeper or accounts payable department.
9. State and National membership fees are non-transferable and non-refundable.
10. If an individual registered for the State Leadership Conference drops out of the program prior to the State Leadership Conference, or does not attend the conference, that individual is still required to pay his/her membership fees.

State Membership Recognition Programs

Michigan FCCLA has a goal to increase membership by at least 10%. We need your help to achieve that goal. We are pleased to announce two statewide incentive programs for chapters to increase their membership.

1. For chapters who increase their membership by 20% (compared to 2015-2016) by November 30, will receive one complimentary registration to the State Leadership Conference.
2. Chapters increasing their membership by at least 5 more members (compared to 2015-2016) by February 1 will receive recognition in the *Gimme Five!* Program. Details are on the following page.

GIMME 5 FIVE!

MICHIGAN FCCLA

MEMBERSHIP AWARD

Deadline: February 1st

DESCRIPTION

Michigan FCCLA is encouraging each chapter to increase their membership by at least five members. Each chapter that increases their membership by five members will receive a special plaque for display in their classroom.

RECOGNITION

- Plaque for classroom display awarded at the State Leadership Conference
- Recognition in **Focus on FCCLA**
- Recognition on www.mifccla.org

INSTRUCTIONS

This one is easy. There aren't any forms to fill out, no questions to answer... nothing special to do. All we want you to do is recruit 5 new members for your FCCLA chapter. If your chapter has 5 more members than last year, you'll be recognized. If you're a new chapter... simply recruit 5 more than the minimum - just 17 members! It's *that* simple. You have until February 1st. Good Luck!



FCCLA's membership campaign is "Go for the Red"!

Members will have the opportunity to showcase their recruiting skills on the individual, chapter, and state levels. The incentives offered this year are incredible and give some great opportunities for friendly competition.

For more information about the membership campaign, visit:

<http://fcclainc.org/membership/membership-campaign.php>



Michigan FCCLA

Michigan FCCLA Dress Code

The following dress code has been developed for all students, advisers, alumni, and guests attending any Michigan FCCLA activity.

One of FCCLA's primary goals is to prepare its members to enter the workforce, which includes how to dress properly in employment situations. Delegates at every activity are always representing Michigan FCCLA; therefore, it is necessary for delegates to be in appropriate attire at all times. It is important to remember that evaluators, sponsors, and vendors develop an impression of Michigan FCCLA based on its members' appearance and conduct at these conferences.

General Sessions/STAR Event Competition/Workshops

Females: Official FCCLA blazer is encouraged, but not required
Red, black or white polo or dress blouse with either short or long sleeves
Black dress slacks or pants
Black skirt, or black dress no shorter than 2 inches above the knee
Black dress shoes

Males: Official FCCLA blazer is encouraged, but not required
Red, black or white polo or collared shirt with either short or long sleeves
Black dress slacks or pants
Black dress shoes

Exception: Culinary Arts participants must wear chef's attire for competition, and may also be worn to sessions.

Advisors, Chaperones, Guests:
Business professional attire

State Leadership Conference Banquet

Males: Dress pants or slacks, dress shirt with tie; optional sport coat or suit

Females: Semi-formal dress (*although the banquet is a special time, you do not need to purchase a prom-type dress*)
(*Skirts and dresses must be no shorter than 2 inches above the knee*)

Not Acceptable for Any Attendees at Anytime During Conferences

- Denim, flannel, or chambray fabric clothing of any kind
- Athletic wear, including tank tops, sweatpants, sweatshirts and athletic shoes
- Cargo pants
- Shorts
- Skirts and dresses shorter than 2 inches above the knee
- Backless, see-through, tight-fitting, spaghetti straps, strapless, low-cut blouses/tops/dresses
- Spandex, midriff tops and bathing suits
- Flip flops
- Hats (when indoors)
- Night wear (pajamas) should **NOT** be worn outside of your hotel room
- Any clothing with printing that is suggestive, obscene or promotes illegal substances

Creating Opportunities Ensuring Success

Michigan FCCLA's Sponsorship Program

Michigan FCCLA has an ambitious campaign to raise financial support for our program of student-centered events and activities in order to create opportunities for our members and ensure their success, at a time when it is difficult to secure new funds from the state and federal governments. The plan calls for support from several groups.

Opportunity Levels

| | Corporate | Individual/Chapter |
|---------------|------------------|---------------------------|
| Gold | \$2,000 | \$250 |
| Silver | \$1,000 | \$100 |
| Bronze | \$500 | \$75 |
| Event | \$250 | \$50 |

Long Term Goals

| | |
|-----------------------------|----------|
| 25 STAR Events @ \$500 | \$12,500 |
| 6 State STAR Events @ \$500 | \$ 3,000 |
| Sponsorships | \$16,000 |

Sponsorships

Your assistance is needed to improve Michigan FCCLA's student recognition program.

Our goal is to establish sponsors for all competitive events that are conducted at our annual State Leadership Conference.

Gold Sponsor - \$2,000

Benefits – Up to a 30 second video opportunity at the State Leadership Conference opening ceremony; recognition in statewide newsletter; up to four banners* at the State Leadership Conference; one exhibitor table at the State Leadership Conference; listed in sponsor credits at the State Leadership Conference awards ceremony; listed on sponsor web page at www.mifccla.org.

Silver Sponsor - \$1,000

Benefits – Up to three banners* at the State Conference; one exhibitor table at the State Leadership Conference; listed in sponsor credits at the State Leadership Conference awards ceremony; listed on sponsor web page at www.mifccla.org.

Bronze Sponsor - \$500.00

Benefits – Up to two banners* at the State Leadership Conference; one exhibitor table at the State Leadership Conference; listed in sponsor credits at the State Leadership Conference awards ceremony; listed on sponsor web page at www.mifccla.org.

Event Sponsor - \$250.00

Benefits – One banner* at the State Leadership Conference; listed in sponsor credits at the State Leadership Conference awards ceremony; listed on sponsor web page at www.mifccla.org.

**Banners are to be provided by the sponsor.*

Donations to Michigan FCCLA are made to a 501(c)(3) educational association.

Creating Opportunities Ensuring Success



Michigan FCCLA / Eastern Michigan University Pledge Form

YES! I want to help Michigan FCCLA grow by giving to the Michigan FCCLA Development Campaign.

Please designate my contribution to go toward the following

- Event Co-Sponsorship Michigan FCCLA's Endowment
 Other: _____

Contribution/Sponsorship should be in the name of:

Address _____

Phone Number and Extension _____

Total Contribution _____

If this is a personal contribution, will you or your spouse's company match this contribution?

- No
 Yes - Company Name: _____

Method of payment:

A receipt will be issued by the Eastern Michigan University Foundation Development Office for personal contributions for your State Tax Credit.

- Check enclosed (*Payable to Eastern Michigan University*)
 Bill my Visa/Master Card # _____

Exp. Date _____ Card Verification Number _____
(3 or 4 Digit Code found on the back of the Card)

Signature _____ Date _____

**Michigan FCCLA, Eastern Michigan University, Ypsilanti, MI 48197
phone (734) 487-8657 fax (734) 487-4329 www.mifccla.org**



Family and Consumer Science Educators of Michigan

Michigan FCCLA Scholarship

DEADLINE: February 24, 2017

The Application can be found at www.mifccla.org

Each year, Family and Consumer Science Educators of Michigan (FCSEM) assists one FCCLA high school student reach their post secondary goals by providing a \$1,000 scholarship towards college education.

One student will be the deserving recipient of this scholarship and will be acknowledged during the 2017 FCCLA State Conference in March and the FCSEM annual conference on July 31 - August 1, 2017.

The application must be **received by the scholarship committee no later than February 24, 2017.**

The scholarship application **MUST BE TYPED.**

Send completed scholarship applications to:

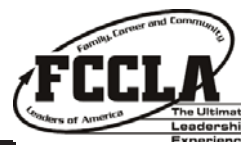
Nicole Dykstra
3484 Autumnwood Drive
Hamilton, MI 49419

ndykstra@alleganps.org

If you have any questions, feel free to contact Nicole or the Michigan FCCLA Office at 734-487-8657.

Michigan FCCLA / FHA-HERO Alumni

Membership & Contribution Form



Michigan FCCLA / FHA-HERO Alumni - One Year Membership: \$10.00
Membership expires June 30, 2017

Yes! I'd like to contribute to Michigan FCCLA's development fund. **Amount: \$ _____**
Contributions will benefit Michigan FCCLA members.
Michigan FCCLA is a 501(c)(3) educational association affiliated with Eastern Michigan University. Donations are tax-deductible.

Name: _____
Address: _____
City, State, Zip: _____
Email: _____
Phone: _____
Former Chapter: _____
Graduation Year: _____
Current Occupation: _____

Payment Options:

- Check enclosed - *Make checks payable to "Michigan FCCLA"* **Required to process card*
 Please bill my Visa/MasterCard/Discover

*Card Number: _____

*Expiration Date: _____ *Card Verification Number: _____
(3 or 4 digit code found on the back of the card)

*Signature: _____

This charge will appear on your billing statement from: "EMU Career and Tech Student Orgs (CTSO)"

Mail to: Michigan FCCLA
Eastern Michigan University
Ypsilanti, MI 48197

Or Fax to: 734.487.4329
Questions? Call 734.487.8657

State Community Service Activity



This year's State Community Service Activity is being tied in with the national FCCLA program, Families First, which is a national peer education program through which youth gain a better understanding of how families work and learn skills to become strong family members. Its goals are to: help youth become strong family members and leaders for today and tomorrow and strengthen the family as the basic unit of society.

Also submit your projects to earn recognition at the national level for Families First! Go to:

<http://fcclainc.org/programs/families-first.php>

for more information and ideas!

Families First offers five units. There is no particular order to them; although, "Families Today" might be a good place to start. It covers topics that provide a general overview of families and related issues:

- Families Today - Understand and celebrate families
- You-Me-Us - Strengthen family relationships
- Meet the Challenge - Overcome obstacles together
- Balancing Family and Career - Manage multiple responsibilities
- Parent Practice - Learn to nurture children.

For the Michigan FCCLA State Community Service Activity, a chapter must complete:

- One activity in any unit in to receive the Bronze award
- Two activities in any unit to receive the Silver award
- Three activities in any unit to receive the Gold award

**The recognition form for Michigan FCCLA's State Community Service Activity
can be found on:**

<http://mifccla.org/advisers/forms.html>

Deadline: March 1, 2017



Power of One helps students find and use their personal power. Members set their own goals, work to achieve them, and enjoy the results. The skills members learn in Power of One help them now and in the future in school, with friends and family, in their future at college, and on the job.

Have you ever thought about a special goal? Maybe you would like to develop better study habits, cope with a physical challenge, get along with a sibling, improve job skills, become a leader – or any other personal goal. Power of One is for You! **You** select the goals most important to you, then create a plan of action to meet them. Give yourself the power to make a positive change in your families, careers, and communities, one goal at a time.

Plus, you can earn recognition from your local chapter, Michigan, and National FCCLA. The skills you learn with Power of One will help you now and in the future in school, with friends and family, and on the job.

Power of One gives youth the POWER to fulfill their dreams by creating self-directed projects that focus on:

- A Better You — Improve personal traits
- Family Ties — Get along better with family members
- Working on Working — Explore work options, prepare for a career, or sharpen skills useful in business
- Take the Lead — Develop leadership qualities
- Speak Out for FCCLA — Tell others about positive experiences in FCCLA

The student's Five Unit Recognition Application must be submitted to Michigan FCCLA before the deadline of March 1, 2017

-AND-

Student names must be submitted online through the affiliation portal by March 1, 2017 in order to receive state and national recognition.

All Power of One participants must be paid members of FCCLA by March 1. Dues must be received, not postmarked, by that date.



The Five Star Chapter award is designed to recognize chapters that plan a well-rounded program of activities for the year. Recognition will be awarded to chapters who complete projects and activities in five of the following nine areas. In order to receive recognition, submit the application to Michigan FCCLA by **March 1, 2017**.

The form can be found on <http://mifccla.org/advisers/forms.html>

Membership – Goal: To increase Michigan FCCLA’s membership

A chapter can earn this recognition either by participating in the Gimme Five Campaign, increase their membership by at least 20%, or win a placement in the “Go for the Red” membership campaign. See page 5 in *The Michigan Link* for details.

State Community Service Activity – Goal: To reach out to our communities

This year’s State Community Service Activity is being tied in with the national FCCLA program, Families First. Its goals are to help youth become strong family members and leaders for today and tomorrow. Chapters must achieve the bronze level of this project for it to apply for the Five Star Chapter Award. See page 12 in *The Michigan Link* for details.

Leadership Development – Goal: To develop stronger leaders through FCCLA

A strong chapter helps members develop leadership skills by using FCCLA’s Leadership in Action program, or by participating in the Fall Leadership Conference.

Sponsorship - Goal: To sustain Michigan FCCLA’s program

Recruit at least one business or individual to sponsor an event at the State Leadership Conference.

FCCLA/FHA-HERO Alumni– Goal: To keep the spirit of Michigan FCCLA alive

A chapter must affiliate at least five new Alumni members. The Michigan FCCLA/FHA-HERO Alumni Enrollment Form can be found on page 11.

Legislative Involvement – Goal: To make legislators aware of our organization

A chapter must complete an activity or project in which they make contact with a legislator and inform him or her about our organization, its purposes, and its programs.

National Programs – Goal: To keep Michigan involved at the National level

A chapter must do a project or activity involving any of the National FCCLA Programs (i.e. Power of One, Families First, Career Connection, etc.). Please note that a National Program cannot be counted twice (*i.e. Leadership in Action for both the Leadership Development goal and the National Programs goal*).

STAR Events – Goal: To keep members active at the state level

A chapter must plan to compete in at least one STAR event at the State Leadership Conference to be eligible for this area. Refer to STAR Events section of *The Michigan Link* for more details.

Career Exploration – Goal: To inform members about potential careers

A chapter must develop a project or activity to encourage members to learn about careers they may be interested in. Examples include job shadowing opportunities, guest speakers, or by involving the chapter in the Career Connection Program.

Deadline: March 1, 2017



Adviser Recognition Program

Without advisers, Michigan FCCLA wouldn't exist. Without dedicated, hard-working advisers who love the organization, we couldn't be as strong as we are. As a thank-you, there are several ways that Michigan FCCLA recognizes outstanding advisers for their service. A brief description of each award is below.

Michigan FCCLA's Sandra Smith Adviser of the Year

The Sandra Smith Adviser of the Year Award is designed for *student members* to nominate their Michigan adviser for outstanding service to their local school or chapter. Information regarding this process is sent to chapter officers in December. *There is no national recognition for this award.*

The following awards offer recognition at the state level and the national level. Applications can be found at <http://fcclainc.org/advisers/adult-awards.php>

Master Adviser

The Master Adviser program recognizes outstanding advisers who operate co-curricular chapters with a balanced program of work. The application is due by February 1 to Michigan FCCLA. We will then forward the application to the National office for final selection.

Adviser Mentor

The Adviser Mentor program recognizes advisers who have achieved the level of Master Adviser and have worked with beginning advisers to orient them to Family, Career and Community Leaders of America. The application is due by February 1 to Michigan FCCLA. We will then forward the application to the National office for final selection.

Spirit of Advising

The Spirit of Advising award recognizes advisers who have gone above and beyond in serving the state association. The state adviser selects this recipient each year.



Outstanding Service Recognition

There are several groups of individuals that make an amazing impact on FCCLA members each year, and Michigan FCCLA is proud to recognize them through the following programs. The following awards offer recognition at the state level and the national level.

Applications can be found at <http://fcclainc.org/advisers/adult-awards.php>

Outstanding Administrator

Without the support of school administrators, students could not take advantage of the many opportunities offered through Family, Career and Community Leaders of America, Inc. Exceptional administrators encourage chapters to take advantage of FCCLA programs and develop leadership skills to prepare them for their multiple adult roles of family member, wage earner and community leader. The application is due by February 1 to Michigan FCCLA. We will then forward the application to the National office for final selection.

Honorary Membership

Honorary membership is awarded to an individual who has helped advance the Family & Consumer Sciences education program and who has rendered outstanding service to FCCLA on a long-term basis. The nomination deadline is April 1 directly to the national FCCLA office.

2017-2018 Officer Candidates

If you are looking to develop leadership skills, plan and implement Leadership Conferences; represent your state membership and have fun, then this position is for you! Michigan FCCLA is looking for qualified individuals to fill State Officer positions, which combine to form the State Executive Council.

Requirements/Experience:

- Active and current membership in an affiliated chapter
- Minimum of one semester of Family & Consumer Sciences, Early Childhood, Teacher Cadet, Fashion Design or Interior Design
- Completed at least one module in Power of One
- Minimum grade point average of 2.7 on a 4.0 scale
- Recommended by the chapter in accordance with this application
- Members may run for office in their 9th, 10th, and 11th grade years

Required Meetings:

Advisers are not required to attend each of these meetings; however, they are responsible to assist students with their travel plans.

Required State Officer Activities

- CTSO State Officer Training, *May 20-22, 2017 - Location TBA*
- State Executive Council Meeting, *July 31-August 1, 2017 - Western Michigan University*
- Attend the Fall Leadership Conference, *2 days in November 2017 - Lansing, MI*
- State Executive Council Meeting, *2 weekend days in February 2018 - Location TBA*
- State Leadership Conference, *4 Days in March/April 2018 - Location TBA*

Optional State Officer Activities

- National Leadership Conference, *July 2-6, 2017, Nashville, Tennessee*
- FCCLA Capitol Leadership, *2017 TBA, Washington, D.C.*
- National Cluster Meetings, *November 2017, Locations TBA*
- National Leadership Conference, *June 28-July 2, 2018, Atlanta, Georgia*

Adviser Requirements:

There are two main responsibilities as an adviser of a State Officer:

- Assist the officer with transportation and receive excuse absences from school so they can attend required activities.
- Proofread articles and correspondence for the officer.
- No meetings are required of advisers of state officers.



State & National Officer Application Information

Deadline: February 1, 2017

Instructions: Type and complete each item in detail. *Handwritten applications will not be accepted.*

Please mail a copy of the complete application packet to the State Office. **Applications must be received by February 1st.** Incomplete or late applications will not be considered after the deadline. Mail to: Michigan FCCLA, Eastern Michigan University, Ypsilanti, MI 48197

Each affiliated school may nominate a maximum of two (2) candidates for a state/national office.

The election procedure for State Office is as follows:

- Candidates should not specify which office they are seeking.
- Eligible candidates will complete and send their applications for review to Michigan FCCLA.
- The candidates will deliver their nomination speeches at the State Leadership Conference.
- Chapter voting delegates will select the officers to serve as the State Executive Council.
- Final assignment of officer positions will be made during a meeting with the State Director/Coordinator and the newly elected State Executive Council.

The State Director/Coordinator and State Executive Council will decide if any State Officer will run for a National Office.

Please send the following to Michigan FCCLA:

- Candidate's information and qualifications (Page 1)
- Candidate's previous experience (Pages 2 & 3)
- Candidate's reasons for applying, ideas/goals for the State Executive Council, and special skills they would bring to the office. (Page 4)
- Statement of Support, signed by the parent/guardian, adviser, principal, school counselor, employer (*if applicable*) and a chapter officer. (Page 5)
- Acceptance of Candidate's Responsibility, signed by the candidate and adviser. (Page 6)
- Statement of Responsibility, hand written, signed by the candidate, adviser and parent/guardian. (Page 7)
- State Officer Code of Conduct, signed by the candidate, adviser, and parent/guardian (Page 8)
- State Officer Internet Policy, signed by the candidate, adviser, principal and parent/guardian (Page 9)
- Medical Release Form (Page 10)
- Recommendation for State Officer Candidate - The completed form along with a letter of recommendation from 3 adults, not related to the candidate. **The form and letter should be placed in sealed envelope by the person submitting the recommendation.** You should have 3 sealed envelopes, one from each adult. (Counts as Pages 11-13)
- Official school transcript, including attendance. Must show the 4 most recent semesters or 6 most recent trimesters.
- National Officer Candidates must request an additional National Officer Candidate Application from the State Office. This application is also due on February 1st.

Candidates will receive more information after applications have been processed regarding procedures and the election process.

If you have any questions please call Michigan FCCLA at (734) 487-8657.