



2018-2019 Michigan Link New & Updated Item Summary

Please note that the items listed here are a summary of the major changes to this year's *Michigan FCCLA Link*. Several other areas that are not listed here have been updated and clarified. Please read the entire Link for complete information.

1. The Fall Leadership Conference will be held Monday, November 5, 2018 at the Lansing Center in Lansing, Michigan. Refer to pages 21-22 for more information.
 2. The Michigan FCCLA State Leadership Conference will be held on March 20-22, 2019 at the Valley Plaza Resort in Midland, Michigan. Refer to pages 25-31 for more information.
 3. The Michigan STAR Event, Cupcake Battle has had a slight change to the categories. Competition will now take place for Junior/Senior and a separate Occupational category at the State Leadership Conference. Please see page 44 for complete information.
 4. Please encourage chapter members to sign the Safe Driving Pledge! More information is on page 10, and the form has been posted to the website on the forms page. *(Tip: this is one of the items that will earn you chapter points towards the State Conference Chapter Challenge! See page 25 for more information on the Chapter Challenge.)*
 5. The Michigan FCCLA State Officers are once again hosting a fun and exciting contest for chapters this year, using a cutout of "Michigan Martian" and social media! See page 20 for more information.
 6. The Michigan FCCLA State Officers want to encourage chapters to increase their membership and participation with Michigan FCCLA! The chapter with the most points by March 1, 2019 will win reserved seating at the State Leadership Conference and an activity with the State Executive Council. Refer to page 25 for more information.
 7. National FCCLA has updated the *Competitive Events Guide*, and it has been posted to the membership affiliation website, under the Resources tab. After November 1st, it will only be available to affiliated chapters. ***Please make sure you use the updated manual when planning for competition!***
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*All forms are
available online at
www.mifccla.org*





2018 Calendar of Events

Note: All deadlines are when materials are to be received, not postmarked.

- October 8 **Deadline:** New Adviser In-service Registration
- October 8-10 Capitol Leadership Meeting, *Washington D.C.*
- October 12 **Early Registration Deadline:** Fall Leadership Conference
- October 16 New Adviser In-service, *Eastern Michigan University*
- October 26 **Deadline: Items due to Michigan FCCLA**
- Fall Leadership Conference Registration *No registrations will be accepted after this date*
 - Fall Leadership Conference Payment Deadline *Late fees will be assessed after this date*
- November 5 Fall Leadership Conference, *Lansing Center*
- November 7 **Deadline:** Sports & Entertainment Workshop Registration due
- November 9-11 National Cluster Meeting, *Louisville, Kentucky*
- November 16-18 National Cluster Meeting, *Phoenix, Arizona*
- November 30 **Deadline: Items Due to National Headquarters**
- Affiliations must be submitted through the FCCLA Affiliation System to receive the \$19.00 rate. *Beginning December 1, dues are \$29.00*
 - Affiliations must be submitted through the FCCLA Affiliation System for chapter to be eligible for complimentary Michigan State Conference registration for 20% membership increase (*see page 4 for more information*)
- December 7 Sports & Entertainment Marketing Workshop, *Detroit, Michigan*

Don't miss FCCLA Week!

*Promote your FCCLA chapter in your school and community
during the week of February 11-15, 2019*

Learn more here: <http://fcclainc.org/news--media/fccla-week.php>



2019 Calendar of Events

February	CTE Month
February 1	<p>Deadline: Items due to Michigan FCCLA</p> <ul style="list-style-type: none"> • State/National Officer applications due to Michigan FCCLA • Master Adviser and Adviser Mentor Applications due to Michigan FCCLA • Outstanding Administrator Award nomination due to Michigan FCCLA • Alumni Achievement Award applications due to Michigan FCCLA <p>Deadline: Items due to National FCCLA</p> <ul style="list-style-type: none"> • Students must be affiliated and paid through the FCCLA Affiliation System for chapter to be eligible for Michigan Gimme 5! membership recognition
February 11-15	FCCLA Week
February 20	<p>Deadline: Items due to Michigan FCCLA</p> <ul style="list-style-type: none"> • State Leadership Conference Registration due to Michigan FCCLA • State Leadership Conference Payment due to Michigan FCCLA <p>Deadline: Item due to Valley Plaza Resort</p> <ul style="list-style-type: none"> • State Leadership Conference Housing Form due to Valley Plaza Resort • State Leadership Conference Payment due to Valley Plaza Resort <p>Deadline: Item due to FCSEM</p> <ul style="list-style-type: none"> • FCSEM/FCCLA Scholarship application due to FCSEM representative
March 1	<p>Deadline: Items due to Michigan FCCLA</p> <ul style="list-style-type: none"> • Five Star Chapter Award Applications due to Michigan FCCLA • State Community Service Activity applications due to Michigan FCCLA <p>Deadline: Items due to National FCCLA</p> <ul style="list-style-type: none"> • Power of One student names due through the FCCLA Affiliation System • Scholarship applications due to National FCCLA • Dues must be received by National FCCLA for participants to be eligible to compete in STAR Events and Power of One at the State Leadership Conference
March 4	<p>Deadline: Items due to Michigan FCCLA</p> <ul style="list-style-type: none"> • Cancellation form due for partial refunds for State Conference <i>no refunds after March 4</i>
March 20-22	State Leadership Conference, <i>Valley Plaza Resort, Midland</i>
April 1	Honorary Membership Applications due to the national FCCLA office
June 30-July 4	National Leadership Conference, <i>Anaheim, California</i>



2018-2019 State Executive Council

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Membership Guidelines

1. Membership Dues are \$19.00 per member if affiliated online by November 30th. Cost breakdown is \$9.00 for national dues, and \$10.00 for state dues. The state dues include accident insurance for each member. Each student must pay both the state and national dues.
2. On December 1st, the membership dues increase to \$29.00 per member. Cost breakdown is \$9.00 for national dues, and \$20.00 for state dues.
3. Each school will affiliate online <https://affiliation.registermychapter.com/fccla#> through the FCCLA Portal.
4. Dues must be received by National FCCLA by February 1st for the chapter to be eligible for the Michigan Gimme 5! Award program.
5. Dues must be received by National FCCLA by March 1st for students to participate in the State Leadership Conference, all STAR Events, and the Power of One program.
- 6. All chapters must have paid affiliations for one (1) adviser and twelve (12) student members, for both state and national dues.**
7. National FCCLA will provide printable membership cards through the FCCLA Affiliation System.
8. An invoice will be generated after members are affiliated through the FCCLA Affiliation System. This invoice should be remitted for payment to your school bookkeeper or accounts payable department.
9. State and National membership fees are non-transferable and non-refundable.
10. If an individual registered for the State Leadership Conference drops out of the program prior to the State Leadership Conference, or does not attend the conference, that individual is still required to pay his/her membership fees.

State Membership Recognition Programs

Michigan FCCLA has a goal to increase membership by at least 10%. We need your help to achieve that goal. We are pleased to announce two statewide incentive programs for chapters to increase their membership.

1. For chapters who increase their membership by 20% (*compared to the previous school year*) by November 30th, will receive one complimentary registration to the State Leadership Conference.
2. Chapters increasing their membership by at least 5 more members (*compared to the previous school year*) by February 1st will receive recognition in the *Gimme Five!* Program. Details are on the following page.

GIMME 5 FIVE!

MICHIGAN FCCLA

MEMBERSHIP AWARD

Deadline: February 1st

DESCRIPTION

Michigan FCCLA is encouraging each chapter to increase their membership by at least five members. Each chapter that increases their membership by five members will receive a special plaque for display in their classroom.

RECOGNITION

- Plaque for classroom display awarded at the State Leadership Conference
- Recognition in **Focus on FCCLA**
- Recognition on www.mifccla.org

INSTRUCTIONS

This one is easy. There aren't any forms to fill out, no questions to answer... nothing special to do. All we want you to do is recruit 5 new members for your FCCLA chapter. If your chapter has 5 more members than last year, you'll be recognized. If you're a new chapter... simply recruit 5 more than the minimum - just 17 members! It's *that* simple. You have until February 1st. Good Luck!



FCCLA's membership campaign is "Go for the Red"!

FCCLA's membership campaign provides incentives for members and chapters working to increase membership. Go For the Red empowers students to recruit, retain, and recognize members. Recognition is available for individuals and chapters.

For more information about the membership campaign, visit:

<http://fcclainc.org/membership/membership-campaign.php>



Michigan Dress Code

The following dress code has been developed for all students, advisers, alumni, and guests attending any Michigan FCCLA activity.

One of FCCLA's primary goals is to prepare its members to enter the workforce, which includes how to dress properly in employment situations. Delegates at every activity are always representing Michigan FCCLA; therefore, it is necessary for delegates to be in appropriate attire at all times. It is important to remember that evaluators, sponsors, and vendors develop an impression of Michigan FCCLA based on its members' appearance and conduct at these conferences.

General Sessions/STAR Event Competition/Workshops

Females: Official FCCLA blazer is encouraged, but not required for Michigan FCCLA Conferences*
Red, black or white polo or dress blouse with either short or long sleeves
Black dress slacks or pants
Black skirt, or black dress no shorter than 2 inches above the knee
Black dress shoes

Males: Official FCCLA blazer is encouraged, but not required for Michigan FCCLA Conferences*
Red, black or white polo or collared shirt with either short or long sleeves
Black dress slacks or pants
Black dress shoes

Exception: Culinary Arts participants must wear chef's attire for competition, and may also be worn to sessions.

Advisors, Chaperones, Guests:
Business professional attire

State Leadership Conference Banquet

Males: Dress pants or slacks, dress shirt with tie; optional sport coat or suit

Females: Semi-formal dress (*although the banquet is a special time, you do not need to purchase a prom-type dress*)
Skirts and dresses must be no shorter than 2 inches above the knee

Not Acceptable for Any Attendees at Anytime During Conferences

- Denim, flannel, or chambray fabric clothing of any kind
- Athletic wear, including tank tops, sweatpants, sweatshirts and athletic shoes
- Cargo pants
- Shorts
- Skirts and dresses shorter than 2 inches above the knee
- Backless, see-through, tight-fitting, spaghetti straps, strapless, low-cut blouses/tops/dresses
- Spandex, midriff tops and bathing suits
- Flip flops
- Hats (when indoors)
- Night wear (pajamas) should **NOT** be worn outside of your hotel room
- Any clothing with printing that is suggestive, obscene or promotes illegal substances

***Starting with the 2018 FCCLA National Leadership Conference, a FCCLA blazer from the official supplier is required for all students during sessions, exhibits, workshops and STAR Event competition. Refer to the National FCCLA dress code for more details.**



Blazer Rental

Wearing a red FCCLA blazer is required at the National Leadership Conference for students during all sessions, workshops and STAR events. Michigan FCCLA is offering a blazer rental program if you do not wish to purchase your own blazer. Once we receive the order form, we will either place an order with a supplier and have it shipped to you, or ship you a blazer we have in our stock.

Blazer rental form is due by May 1, the rental fee of \$25.00 is due by June 1, and blazers are to be returned to us by August 1. Dry cleaning before returning is not necessary, we will have blazers dry cleaned when they are returned.

School (only if mailing to the school): _____

Adviser: _____

Ship to Address (no P.O. Box Numbers): _____

City / State / Zip: _____

Email you will check during the summer: _____

Daytime phone number: _____

Refer to the Fit Guide at <https://www.twinhill.com/FCCLA/FitGuide/FitGuide.jsp>

Men's Sizes Available - *please circle the size(s) needed*

Short	32	34	36	38	40	42	44	46						
Regular	32	34	36	38	40	42	44	46	48	50	52	54	56	58
Long	38	40	42	44	46	48	50	52	54	56	58			

Women's Sizes Available - *please circle the size(s) needed*

Regular	00	0	2	4	6	8	10	12	14	16	18	20	22	24	26	28	30	32
Tall		4	6	8	10	12	14	16	18									

Number of Jackets _____ x \$25.00 each = _____

Balance Due by June 1st: _____

Send to: Michigan FCCLA
 Eastern Michigan University
 Ypsilanti, MI 48197

Orders can be faxed to (734) 487-4329
 Orders can be emailed to: crodrigue1@emich.edu

All blazers must be returned no later than August 1st

Creating **Opportunities** Ensuring **Success**

Michigan FCCLA's Sponsorship Program

Michigan FCCLA has an ambitious campaign to raise financial support for our program of student-centered events and activities in order to create opportunities for our members and ensure their success, at a time when it is difficult to secure new funds from the state and federal governments. The plan calls for support from several groups.

Opportunity Levels

	Corporate	Individual/Chapter
Gold	\$2,000	\$250
Silver	\$1,000	\$100
Bronze	\$500	\$75
Event	\$250	\$50

Long Term Goals

25 STAR Events @ \$500	\$12,500
6 State STAR Events @ \$500	\$ 3,000
Sponsorships	\$16,000



Sponsorships

Your assistance is needed to improve Michigan FCCLA's student recognition program.

Our goal is to establish sponsors for all competitive events that are conducted at our annual State Leadership Conference.

Gold Sponsor - \$2,000

Benefits – Up to a 30 second video opportunity at the State Leadership Conference opening ceremony; recognition in statewide newsletter; up to four banners* at the State Leadership Conference; one exhibitor table at the State Leadership Conference; listed in sponsor credits at the State Leadership Conference awards ceremony; listed on sponsor web page at www.mifccla.org.

Silver Sponsor - \$1,000

Benefits – Up to three banners* at the State Conference; one exhibitor table at the State Leadership Conference; listed in sponsor credits at the State Leadership Conference awards ceremony; listed on sponsor web page at www.mifccla.org.

Bronze Sponsor - \$500.00

Benefits – Up to two banners* at the State Leadership Conference; one exhibitor table at the State Leadership Conference; listed in sponsor credits at the State Leadership Conference awards ceremony; listed on sponsor web page at www.mifccla.org.

Event Sponsor - \$250.00

Benefits – One banner* at the State Leadership Conference; listed in sponsor credits at the State Leadership Conference awards ceremony; listed on sponsor web page at www.mifccla.org.

**Banners are to be provided by the sponsor.*

Donations to Michigan FCCLA are made to a 501(c)(3) educational association.

Creating Opportunities Ensuring Success



Michigan FCCLA / Eastern Michigan University Pledge Form

YES! I want to help Michigan FCCLA grow by giving to the Michigan FCCLA Development Campaign.

Please designate my contribution to go toward the following

- Event Co-Sponsorship Michigan FCCLA's Endowment
 Other: _____

Contribution/Sponsorship should be in the name of:

Address _____

Phone Number and Extension _____

Total Contribution _____

If this is a personal contribution, will you or your spouse's company match this contribution?

- No
 Yes - Company Name: _____

Method of payment:

A receipt will be issued by the Eastern Michigan University Foundation Development Office for personal contributions for your State Tax Credit.

Check enclosed (*Payable to Eastern Michigan University*)

Bill my Visa/Master Card # _____

Exp. Date _____ Card Verification Number _____

(3 or 4 Digit Code found on the back of the Card)

Signature _____ Date _____

**Michigan FCCLA, Eastern Michigan University, Ypsilanti, MI 48197
phone (734) 487-8657 fax (734) 487-4329 www.mifccla.org**



Safe Driving Pledge

We've all heard that texting and driving, just using the phone while you're driving, or playing with the technology screen while driving is dangerous. Unfortunately, that's not enough to stop some of us.

Each day in the United States, approximately nine people are killed and more than 1,000 injured in crashes that are reported to involve a distracted driver. Distracted driving is driving while doing another activity that takes your attention away from driving. Source: June 9, 2017 https://www.cdc.gov/motorvehiclesafety/distracted_driving/index.html

Multi-tasking is something a lot of us are convinced we do well. You might be surprised to learn that's not true at all, for teens and adults. We often think we are great multi-taskers: we can carry on a text conversation while doing homework, binge watch a show online and wash the dishes, right? Well... not really.

When we multi-task, our brain is really switching back and forth between doing various tasks. Depending on the task and the person, switching can be very quick and appear seamless. But really, every time the brain switches tasks, it slows its reaction time. That's not a big deal when texting a friend and watching TV, but it can be deadly behind the wheel.

Hands-free won't cut it either. A driver on the phone can miss up to 50 percent of the driving environment. And that distraction can linger: studies show up that distractions continue up to 27 seconds after the calls ends.

Today's technology brings a new distraction for drivers - the infotainment system. Technology has become a big part of the driving experience. Some features, including new safety systems, improve the driving experience. Others, like voice-controlled systems that promise to do everything from calls, texts, email and even posting to social media platforms, present new distractions. Remember that these features are included in the car for convenience, not safety. All drivers should avoid the dash to the dashboard. Only use the infotainment system when the car is in park!

The distractions while driving include, but are not limited to:

- *Texting - looking at texts and also sending texts*
- *Talking on the phone*
- *Using car infotainment systems while driving*
- *Programming a GPS*
- *Grooming - brushing hair, applying makeup, etc.*
- *Reading*
- *Looking for things in the glove box, dropped items, or reaching for a purse or backpack*
- *Eating*
- *Fumbling while performing what seems like a simple task*
- *Being distracted by other passengers*
- *Reacting to interesting road signs, events or accidents on the side of the road, beautiful scenery, etc.*

We ask you to pledge to remove distractions while driving to and from all FCCLA activities. Also, that if you are running late for a meeting or activity, you will pull into a safe parking spot and text the person that is expecting you. It is better to be a few additional minutes late, than to be distracted while driving.

Please encourage all your members to sign this pledge!

This Safe Driving Pledge is posted on <http://mifccla.org/advisers/forms.html> with lines for signatures from the member, parent and adviser.



Family and Consumer Science Educators of Michigan

Michigan FCCLA Scholarship

DEADLINE: February 20, 2019

The Application can be found at www.mifccla.org

Each year, Family and Consumer Science Educators of Michigan (FCSEM) assists one FCCLA high school student reach their post secondary goals by providing a \$1,000 scholarship towards college education.

One student will be the deserving recipient of this scholarship and will be acknowledged during the Michigan FCCLA State Conference in March and the FCSEM annual conference.

The application must be **received by the scholarship committee no later than February 20, 2019.**

The scholarship application **MUST BE TYPED.**

Send completed scholarship applications to:

Lisa M. Boulding
c/o Kalamazoo Central High School
2432 N. Drake Road
Kalamazoo, MI 49006

bouldinglm@kalamazoopublicschools.net
269-337-0330 extension 488

If you have any questions, please contact Lisa Boulding.



State Community Service Activity

The teen years are an ideal time to establish healthy attitudes and habits to last a lifetime. Unfortunately, many of our youth are not physically fit, have poor eating habits, and are often bothered by a lack of self-esteem. Student Body gives teens the facts and incentives they need to build a healthy body, both today and in the future.



This year's Michigan State Community Service Activity is being tied in with FCCLA's Student Body national peer education program that helps young people make informed, responsible decisions about their health, provides youth opportunities to teach others, and develops healthy lifestyles along with communication and leadership skills.

- The Healthy You - Empowering teens to make wise food and lifestyle choices
- The Fit You - Empowering teens to take charge of their health and their level of fitness
- The Real You - Empowering teens to maintain positive mental health
- The Resilient You - Empowering teens to live in ways that build emotional health

Also submit your projects to earn recognition at the national level!

For more information, and sample lesson plans, go to:

<http://fcclainc.org/programs/student-body.php>

For the Michigan FCCLA State Community Service Activity, a chapter must complete:

- One activity in any unit in to receive the Bronze award
- Two activities in any unit to receive the Silver award
- Three activities in any unit to receive the Gold award

**The recognition form for Michigan FCCLA's State Community Service Activity
can be found on:**

<http://mifccla.org/advisers/forms.html>

Deadline: March 1st



Power of One helps students find and use their personal power. Members set their own goals, work to achieve them, and enjoy the results. The skills members learn in Power of One help them now and in the future in school, with friends and family, in their future at college, and on the job.

Have you ever thought about a special goal? Maybe you would like to develop better study habits, cope with a physical challenge, get along with a sibling, improve job skills, become a leader – or any other personal goal. Power of One is for You! **You** select the goals most important to you, then create a plan of action to meet them. Give yourself the power to make a positive change in your families, careers, and communities, one goal at a time.

Plus, you can earn recognition from your local chapter, Michigan, AND National FCCLA!

Power of One gives youth the POWER to fulfill their dreams by creating self-directed projects that focus on:

- A Better You — Improve personal traits
- Family Ties — Get along better with family members
- Working on Working — Explore work options, prepare for a career, or sharpen skills useful in business
- Take the Lead — Develop leadership qualities
- Speak Out for FCCLA — Tell others about positive experiences in FCCLA

Student names must be submitted online through the affiliation portal by March 1st at 5:00 p.m. in order to receive state and national recognition.

All Power of One participants must be paid members of FCCLA by March 1. Dues must be received, not postmarked, by that date.



The Five Star Chapter award is designed to recognize chapters that plan a well-rounded program of activities for the year. Recognition will be awarded to chapters who complete projects and activities in five of the following nine areas. In order to receive recognition, submit the application to Michigan FCCLA by **March 1st**.

The form can be found on <http://mifccla.org/advisers/forms.html>

Membership – Goal: To increase Michigan FCCLA’s membership

A chapter can earn this recognition either by participating in the Gimme Five Campaign, increase their membership by at least 20%, or win a placement in the “Go for the Red” membership campaign. See page 4 in *The Michigan Link* for details.

Sponsorship - Goal: To sustain Michigan FCCLA’s program

Recruit at least one business or individual to sponsor an event at the State Leadership Conference.

State Community Service Activity – Goal: To reach out to our communities

Chapters must achieve at least the bronze level of the Michigan FCCLA State Community Service Activity for it to apply towards the Five Star Chapter Award. See page 13 in *The Michigan Link* for details.

Leadership Development – Goal: To develop stronger leaders through FCCLA

A strong chapter helps members develop leadership skills by using FCCLA’s Leadership in Action program, or by participating in the Fall Leadership Conference.

Alumni & Associates– Goal: To keep the spirit of FCCLA alive

A chapter must affiliate at least five new Alumni members. The Alumni & Associates Enrollment Form can be found on <http://fcclainc.org/membership/alumni--associates.php>

Legislative Involvement – Goal: To make legislators aware of our organization

A chapter must complete an activity or project in which they make contact with a legislator and inform him or her about our organization, its purposes, and its programs.

National Programs – Goal: To keep Michigan involved at the National level

A chapter must do a project or activity involving any of the National FCCLA Programs (i.e. Power of One, Families First, Career Connection, etc.). Please note that a National Program cannot be counted twice (i.e. *Leadership in Action* for both the Leadership Development goal and the National Programs goal).

STAR Events – Goal: To keep members active at the state level

A chapter must plan to compete in at least one STAR event at the State Leadership Conference to be eligible for this area. Refer to STAR Events section of *The Michigan Link* for more details.

Career Exploration – Goal: To inform members about potential careers

A chapter must develop a project or activity to encourage members to learn about careers they may be interested in. Examples include job shadowing opportunities, guest speakers, or by involving the chapter in the Career Connection Program.

Deadline: March 1st



Adult Recognition Program

There are several groups of individuals that make an amazing impact on FCCLA members each year, and Michigan FCCLA is proud to recognize them through the following programs. The following awards offer recognition at the state and the national level.

Michigan FCCLA's Sandra Smith Adviser of the Year

The Sandra Smith Adviser of the Year Award is designed for *student members* to nominate their Michigan adviser for outstanding service to their local school or chapter. *There is no national recognition for this award.*

There are a number of awards offered to adults for recognition at the national level.

Applications for the following awards are due by February 1 to Michigan FCCLA. We will then forward the application to the National office for final selection.

- Adviser Mentor
- Master Advisor
- National School Administrator
- Spirit of Advising - *There is no application for this award, as the Michigan state adviser selects this recipient each year, but please feel free to nominate an advisor for consideration.*

Applications for the following awards are due by April 1 online, directly to the national office:

- Alumni Achievement
- Distinguished Service
- Educated Advisor Award
- FCCLA State Adviser of the Year
- Honorary Membership
- National Outstanding Media
- National Public Relations
- STAR Events Volunteer Awards

Applications and more information can be found at:

<http://fcclainc.org/advisers/adult-awards.php>



State Officer Candidates

If you are looking to develop leadership skills, plan and implement Leadership Conferences; represent your state membership and have fun, then this position is for you! Michigan FCCLA is looking for qualified individuals to fill State Officer positions, which combine to form the State Executive Council.

Requirements/Experience:

- Active and current membership in an affiliated chapter
- Minimum of one semester of Family & Consumer Sciences, Early Childhood, Teacher Cadet, Fashion Design or Interior Design
- Completed at least one module in Power of One
- Minimum grade point average of 2.7 on a 4.0 scale
- Recommended by the chapter in accordance with this application
- Members may run for office in their 9th, 10th, and 11th grade years

Required Meetings:

Advisers are not required to attend each of these meetings; however, they are responsible to assist students with their travel plans.

Required State Officer Activities

- CTSO State Officer Training, *3 days in May 2019 - Location TBA*
- State Executive Council Meeting, *2 days in September 2019 - Ann Arbor/Brighton Area TBA*
- Attend the Fall Leadership Conference, *2 days in November 2019 - Lansing, MI*
- State Executive Council Meeting, *2 days in January or February 2020 - Location TBA*
- State Leadership Conference, *4 Days in March/April 2020 - Location TBA*

Optional State Officer Activities

- National Leadership Conference, *June 30 - July 4, 2019, Anaheim, California*
- FCCLA Capitol Leadership, *September 30 - October 2, 2019, Washington, D.C.*
- National Cluster Meetings, *November 2019, Locations TBA*
- National Leadership Conference, *July 5 - 9, 2020, Washington, D.C.*

Adviser Requirements:

There are two main responsibilities as an adviser of a State Officer:

- Assist the officer with transportation and receive excuse absences from school so they can attend required activities.
- Proofread articles and correspondence for the officer.
- No meetings are required of advisers of state officers.



State & National Officer Application Information

Deadline: February 1st

Instructions: Type and complete each item in detail. *Handwritten applications will not be accepted.*

Please mail a copy of the complete application packet to the State Office. **Applications must be received by February 1st.** Incomplete or late applications will not be considered after the deadline. Mail to: Michigan FCCLA, Eastern Michigan University, Ypsilanti, MI 48197

Each affiliated school may nominate a maximum of two (2) candidates for a state/national office.

The election procedure for State Office is as follows:

- Candidates should not specify which office they are seeking.
- Eligible candidates will complete and send their applications for review to Michigan FCCLA.
- The candidates will deliver their nomination speeches at the State Leadership Conference.
- Chapter voting delegates will select the officers to serve as the State Executive Council.
- Final assignment of officer positions will be made during a meeting with the State Director/Coordinator and the newly elected State Executive Council.

The State Director/Coordinator and State Executive Council will decide if any State Officer will run for a National Office.

Please send the following to Michigan FCCLA:

- Candidate's information and qualifications (Page 1)
- Candidate's previous experience (Pages 2 & 3)
- Candidate's reasons for applying, ideas/goals for the State Executive Council, and special skills they would bring to the office. (Page 4)
- Statement of Support, signed by the parent/guardian, adviser, principal, school counselor, employer (*if applicable*) and a chapter officer. (Page 5)
- Acceptance of Candidate's Responsibility, signed by the candidate and adviser. (Page 6)
- Statement of Responsibility, hand written, signed by the candidate, adviser and parent/guardian. (Page 7)
- State Officer Code of Conduct, signed by the candidate, adviser, and parent/guardian (Page 8)
- State Officer Safe Driving Pledge, signed by the candidate, adviser, and parent/guardian (Page 9)
- State Officer Internet Policy, signed by the candidate, adviser, principal and parent/guardian (Page 10)
- Medical Release Form (Page 11)
- Recommendation for State Officer Candidate - The completed form along with a letter of recommendation from 3 adults, not related to the candidate. The form and letter should be placed in sealed envelope by the person submitting the recommendation. You should have 3 sealed envelopes, one from each adult. (Counts as Pages 12-14)
- Official school transcript, including attendance. Must show the 4 most recent semesters or 6 most recent trimesters.
- National Officer Candidates must request an additional National Officer Candidate Application from the State Office. This application is also due on February 1st.

Candidates will receive more information after applications have been processed regarding procedures and the election process.

If you have any questions please call Michigan FCCLA at (734) 487-8657.